

**LIST OF DECISIONS AND GUIDANCE  
95<sup>TH</sup> BUREAU MEETING, 10 OCTOBER 2022**

<b>Agenda item</b>	<b>Outcome</b>	<b>Comments</b>
Opening of the meeting	The Chair welcomed participants. The Bureau welcomed Anna Otmalm, Chair of the Management Board Advisory Committee.	
<b>FOR ADOPTION</b>		
1 Agenda of the 95 <sup>th</sup> Bureau meeting	The meeting agenda was adopted.	
<b>FOR GUIDANCE</b>		
2 Review of operations of Management Board and Bureau	<p>The Bureau took note of the results from the Management Board (MB) survey on the review of operations of MB and Bureau. They acknowledged the progress made since 2018 and opportunities for further improvement.</p> <p>The Bureau welcomed the initial proposals from the MB Secretariat on the format, conduct and content on future meetings.</p> <p>The Bureau provided guidance for the MB Secretariat on how to finetune the proposals for the MB to decide on ways forward at their December meeting.</p>	<p>The Bureau provided the following guidance:</p> <ul style="list-style-type: none"> <li>• Format of meetings: the timing of the online MB meeting should depend on the type of topics on the agenda – strategic issues are best discussed in person.</li> <li>• Strategic orientation of MB: the Bureau would welcome more discussions on EU policy proposals that have an impact on EEA, and mid-term strategies on new activities for EEA; the MB also needs to focus on budgets and prioritisation.</li> <li>• Management Board Advisory Committees (MBACs): sunset clauses for MBACs are useful; the MB should avoid having multiple MBACs running simultaneously; the MBAC is a good setup to dive into specific issues and help the MB clarify them; the work of MBACs should be connected with the work of the MB.</li> <li>• Written procedures: consider using written procedures more to leave more space for discussions and strategic issues in meetings</li> <li>• Engagement: use break-out groups and different discussion methods to allow for maximum engagement from all MB members</li> <li>• The Bureau perceived that the clarity of the division of roles between MB and Bureau and the attractiveness of the role of Bureau members did not require additional efforts than those recommended by the MB Secretariat.</li> </ul>



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3 Update from the Management Board Advisory Committee including update on 2023 network event	<p>The Bureau welcomed the update from the Chair of the Management Board Advisory Committee (MBAC) on the latest developments. The Bureau took note that the work of the MBAC is coming to an end in December 2022 and that the MBAC will now focus on how existing bodies can take over the results of their work to continue supporting the MB, EEA and Eionet as a whole. The Bureau highlighted the importance of following up on the recommendations from the MBAC.</p>	<p>The MB Secretariat will finetune the proposals for the December MB meeting.</p> <p>The MBAC will provide proposals in writing for the MB to provide input during the December meeting. The proposals will consider input from the Bureau, Eionet National Focal Points and the Scientific Committee.</p>
	<p>The Bureau also took note of the update from EEA on the different network events: the ongoing country events, the network event in Copenhagen on 1 March 2023, and high-level event on 22 March 2023 to showcase the Eionet network in Brussels.</p>	
	<p>The Bureau requested EEA to send the draft agenda for the events and prepare a document for the December MB meeting with precise plans for each.</p>	
4 EEA evaluation 2017-2021	<p>The Bureau took note of the update from the European Commission on the EEA evaluation 2017-2021, and of the note from EEA on the previous evaluation and how EEA is organised for the evaluation.</p>	<p>The MB workshop on the evaluation will take place on 7 December in Copenhagen, back-to-back with the Bureau meeting taking place late afternoon on 7 December and the MB meeting on 8 December.</p>
	<p>The Bureau requested the Commission to consider a broader representation of MB members to be interviewed than currently foreseen. The Bureau highlighted the importance of a well-prepared MB workshop in order to ensure optimal engagement.</p> <p>The Bureau and EEA asked the Commission to ensure that the evaluation looks at the whole geographical coverage of EEA, including pan-European elements. They also highlighted that the co-legislators would play a key role on the potential question of the re-opening of the EEA founding regulation.</p>	<p>EEA will prepare a proposal for the MB in December to choose between two options on how to organise themselves for the evaluation: a Management Board Working Group composed of MB members as for the last evaluation, or a Management Board Advisory Committee primarily composed of MB members, with involvement from NFPs.</p> <p>The European Commission will assess how to increase the number of MB members to be interviewed as well as the criteria on selecting the MB interviewees.</p> <p>Based on a request from EEA, the European Commission will review the definition of stakeholders (inner circle, outer circle and periphery) and refer to DG ENV as a partner DG instead of a parent DG.</p>

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	<p>The Bureau recommended the MB to set up a Management Board Working Group or a Management Board Advisory Committee for the evaluation.</p> <p>The Chair reminded the Bureau that the EEA evaluation would remain a standing item on MB agendas for the foreseeable future.</p>	
<p>5 Handling strategic reflections from stakeholders as part of the Single Programming Document consultation 2023-2025</p>	<p>The Bureau took note of the considerations from EEA on balancing priorities from countries, the Scientific Committee, the European Commission, and the European Parliament as part of the Single Programming Document (SPD) consultations and balancing annual activities with mid- to long-term priorities and strategic aspects.</p> <p>The Bureau highlighted the importance of strategic discussions about prioritisation and budget. They asked EEA to bring back the topic on a regular basis.</p> <p>The Bureau also highlighted the need to consider the broader impact of the annual SPD consultation and assess ways to get better input and engagement from MB members on the SPD. Future documents should cover the whole community of stakeholders consulted, beyond the European Commission and the European Parliament as in the current document.</p> <p>The Bureau also called for close collaboration between EEA and the European Commission in finalising the SPD 2023-2025 to avoid last minute changes prior to its adoption by the MB. The Bureau confirmed that EEA's approach to include uncertainties and caveats upfront in the SPD is an appropriate way forward.</p>	<p>Based on the request from the Bureau, the MB will discuss priorities across all key stakeholders at the December 2022 or March 2023 MB meeting.</p>
<b>FOR INFORMATION</b>		
<p>6 EEA identification of risks 2022-2023</p>	<p>The Bureau welcomed EEA's risk identification and analysis for 2022-2023 in the current context of increased uncertainty.</p>	



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	The Bureau asked EEA to present a similar risk analysis at least once a year, also including mitigation measures to respond to the risks and a summary of the risks that have materialised.	
7 Interim update from the European Commission	The Bureau took note of the interim update from DG ENV and DG CLIMA on the latest EU policy developments.	Since the last update, Ukraine has become an associate country for the LIFE programme, making them eligible to apply for funding. The nature restoration law was adopted, with 12 posts for EEA. 4 posts were also allocated to EEA to perform the transfer of Seveso databases from JRC to EEA. The Commission mentioned upcoming initiatives to be adopted in the near future, including the Circular economy package, the one substance one assessment approach for chemicals, and the Fit for 55 package.
8 Feedback from Bureau members	The Chair highlighted that Bureau members are invited to consider whether they would like to volunteer to be a reporting officer for the Executive Director for reporting year 2022 ahead of the December MB meeting.	The Management Board will appoint the reporting officers for reporting year 2022 in December.
9 Update on selection procedure of EEA's next Executive Director (closed session item)	<p>The Bureau took note of the update on the selection procedure of EEA's next Executive Director.</p> <p>The observer nominated by the MB to follow the pre-selection phase of the process lead by the European Commission confirmed that the European Commission has done everything in an appropriate manner so far.</p>	The European Commission received a good number of applications by the deadline of 7 July 2022.

*The meeting closed at 16:40*

Approved by the EEA Bureau at its 95<sup>th</sup> meeting  
Microsoft Teams videoconference, 10 October 2022

*Signed*

Laura Burke  
Chair, EEA Management Board

## Annexes

Annex 1: Final agenda of 95<sup>th</sup> Bureau meeting, 10 October 2022

Annex 2: Participants list, 95<sup>th</sup> Bureau meeting, 10 October 2022



## Annex 1:

**Draft agenda of the 95<sup>th</sup> Bureau meeting**  
**Monday, 10 October 2022, 14:00-17:00, Copenhagen**

AGENDA ITEM	DOCUMENTS
<b>FOR ADOPTION</b>	
1. Agenda of the 95 <sup>th</sup> Bureau meeting	EEA/BU/95/01

<b>FOR GUIDANCE</b>	
2. Review of operations of Management Board and Bureau	EEA/BU/95/02
3. Update from the Management Board Advisory Committee including update on 2023 network event	[Verbal update]
4. EEA evaluation 2017-2021	EEA/BU/95/04A (EC) EEA/BU/95/04B (EEA)
5. Handling strategic reflections from stakeholders as part of the Single Programming Document consultation 2023-2025	EEA/BU/95/05

<b>FOR INFORMATION</b>	
6. EEA identification of risks 2022-2023	EEA/BU/95/06
7. Interim update from the European Commission	[Verbal update]
8. Feedback from Bureau members	[Verbal update]
9. Update on selection procedure of EEA's next Executive Director (closed session item)	[Verbal update]



**Annex 2: Participants list, 95<sup>th</sup> Bureau meeting, Monday, 10 October 2022, 14:00–17:00 CEST, virtual meeting: Microsoft Teams**

<b>Name</b>	<b>Represented country/organisation</b>	<b>Role</b>	<b>Attendance</b>
Laura Burke	Ireland	Chair	<i>Present</i>
Michal Pastvinsky	Czech Republic	Vice-Chair	<i>Present</i>
Diane Simiu	France	Vice-Chair	<i>Present</i>
Julia Werner	Germany	Vice-Chair	<i>Present</i>
Alessandro Bratti	Italy	Vice-Chair	<i>Present</i>
André Weidenhaupt	Luxembourg	Vice-Chair	<i>Present</i>
Gilles Gantelet	European Commission (DG ENV)		<i>Present</i>
Yvon Slingenberg	European Commission (DG CLIMA)		<i>Present</i>
Josiane Masson	European Commission (DG ENV)		<i>Present</i>
Jürgen Salay	European Commission (DG CLIMA)		<i>Present</i>
Lena Neij	European Parliament representative		<i>Present</i>
Per Mickwitz	Chair of the Scientific Committee		<i>Apologies</i>
Bergþóra Njála Guðmundsdóttir	Observer from non-EU member state (Iceland)		<i>Present</i>
Hans Bruyninckx	EEA		<i>Present</i>
Martin Adams	EEA		<i>Present</i>
Luc Bas	EEA		<i>Present</i>
Eva Jensen	EEA		<i>Present</i>
Riyong Kim	EEA		<i>Present</i>
Jock Martin	EEA		<i>Present</i>
Søren Nielsen	EEA		<i>Present</i>
Katja Rosenbohm	EEA		<i>Present</i>
Milan Chrenko	EEA		<i>Present</i>
Jasmiina Laurmaa	EEA/ MB Secretariat		<i>Present</i>