



LIST OF DECISIONS AND GUIDANCE
92ND BUREAU MEETING, 27 JANUARY 2022

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed participants.	
FOR ADOPTION		
1 Agenda of the 92 nd Bureau meeting	The meeting agenda was adopted.	
FOR DECISION		
2 Adoption of the initial draft Single Programming Document 2023-2025	<p>The Bureau welcomed the outline and narrative of the initial draft Single Programming Document (SPD) 2023-2025, in particular on how they link EEA's contributions to EU policy priorities and how they cover key aspects of transformational change.</p> <p>The Bureau adopted the initial draft Single Programming Document 2023-2025, pending some minor edits to the text on administrative resources, and to reflect the fact that the resources for new LULUCF posts are foreseen from 2024 onwards.</p> <p>The Bureau also highlighted some elements to be considered for the more substantial draft SPD that will be submitted for the stakeholder consultation in March 2022.</p>	<p>Some elements for EEA to consider for the consultation version of the SPD:</p> <ul style="list-style-type: none"> - Describe how EEA will contribute to providing knowledge on EU's material and consumption footprints in the context of planetary boundaries - Shorten the policy section and focus on what is important in relation to EEA - Include text on the collaboration with the JRC <p>The European Commission (DG ENV) highlighted the importance for EEA to work on synergies. EEA flagged the issue of additional tasks related to new legislation, which require new resources in addition to the Agency's continuous efforts to achieve synergies.</p> <p>EEA will update the text and send the initial draft SPD 2023-2025 to the EU institutions on 31 January 2022.</p>
FOR GUIDANCE		
3 Overview of topics for 2022 meetings and proposed review of operations of Management Board and Bureau	<p>The Bureau welcomed the overview of upcoming MB and Bureau topics in 2022 for planning purposes and suggested further topics to be included.</p> <p>The Bureau endorsed the proposed review of operations of MB and Bureau and provided guidance for additional elements to be included in the survey which will be sent to the MB.</p> <p>Bureau members also provided initial reflections on the changes to MB and Bureau operations since 2018.</p>	<p>Additional elements to be included in the survey are: experience regarding the use of English in meetings since 2020, transparency, strategic orientation of MB and Bureau, possibility for MB members to make open-ended comments in the survey. The MB Secretariat will develop the MB survey based on the input from the Bureau.</p>

Agenda item	Outcome	Comments
		<p>Bureau members shared reflections on the balance between online and on-site meetings, the balance between back-to-back Bureau and MB meetings, the opportunities provided by virtual ways of working and the use of written procedures for administrative topics.</p> <p>The MB Secretariat will share the updated overview of MB and Bureau topics for 2022 with the Management Board, as requested by the Bureau.</p>
FOR INFORMATION		
<p>4 Draft budget submission 2023</p>	<p>The Bureau took note of the concerns of EEA regarding the imbalance between the foreseen workload and available resources, in particular support and stakeholder coordination posts.</p> <p>The Bureau requested EEA to prepare a note for the MB meeting in March on the issue of administrative support, including evidence and options for ways forward.</p>	<p>The European Commission (DG ENV) highlighted that any potential additional resources fall under the constraints set by the Multi-annual Financial Framework, and that the content of the SPD should aligned to planned resources.</p> <p>EEA added that the limited resources dedicated to support posts is an issue of general concern for EU agencies, as they pose risks and strain to the administration side.</p> <p>EEA and the European Commission (DG ENV, DG CLIMA) will discuss the resource issue at the meeting of the newly established intergroup between the three services on 28 January. The initial draft SPD 2023-2025 will be submitted to the EU institutions on 31 January following minor amendments as outlined under agenda point 2. EEA will prepare a substantive note as requested by the Bureau for the March MB meeting.</p>
<p>5 Update on 2023 conference and role of Bureau and MB</p>	<p>The Bureau took note of the update by EEA on the two-day EEA-Eionet conference foreseen early March 2023 in Brussels.</p>	<p>Bureau members requested EEA to ensure that the dates of the conference do not overlap with meetings of the Environment Council, and that the focus of the conference should remain EEA-Eionet considering the involvement of external partners. The guidance from MBAC will be important to further shape the event.</p>
<p>6 Feedback from Bureau members</p>	<p>The Bureau took note of the feedback from members.</p>	<p>The MB Chair indicated that the aim is to have the March Bureau and MB meetings as hybrid meetings, with the in-person part of the meeting taking place in Copenhagen.</p>



Agenda item	Outcome	Comments
7 Standing agenda point: update on Executive Director selection procedure	The Bureau took note of the update by the European Commission (DG ENV) on the status of the draft vacancy notice for the selection of the next Executive Director of EEA.	The European Commission (DG ENV) provided an update on the upcoming EEA evaluation 2017-2022, which is foreseen to run in 2022-2023, with a final report due end 2023. The aim is to finalise the vacancy notice in the earlier part of the foreseen timeframe to allow sufficient time for the MB and Bureau to complete the following steps.

The meeting closed at 16:00

Approved by the EEA Bureau at its 92nd meeting
MS Teams video conference, 27 January 2022

[Signed]

Laura Burke
Chair, EEA Management Board

Annexes

- Annex 1: Final agenda of 92nd Bureau meeting, 27 January 2022
- Annex 2: Participants list, 92nd Bureau meeting, 27 January 2022



Annex 1:

Draft agenda of the 92nd Bureau meeting
Thursday, 27 January 2021, 14:00-16:00 CET, Microsoft Teams

AGENDA ITEM	DOCUMENTS
FOR ADOPTION	
1. Agenda of the 92 nd Bureau meeting	EEA/BU/92/01

FOR DECISION	
2. Adoption of the initial draft Single Programming Document 2023-2025	EEA/BU/92/02

FOR GUIDANCE	
3. Overview of topics for 2022 meetings and proposed review of operations of Management Board and Bureau	EEA/BU/92/03

FOR INFORMATION	
4. Draft budget submission 2023	EEA/BU/92/04
5. Update on 2023 conference and role of Bureau and MB	[Verbal update by ED]
6. Feedback from Bureau members	[Verbal update]
7. Standing agenda point: update on Executive Director selection procedure	[Verbal update]


Annex 2: Participants list, 92nd Bureau meeting, Thursday 27 January 2022, 14:00–16:00 CET, video conference

Name	Represented country/organisation	Role	Attendance
Laura Burke	Ireland	Chair	<i>Present</i>
Diane Simiu	France	Vice-Chair	<i>Present</i>
Julia Werner	Germany	Vice-Chair	<i>Present</i>
André Weidenhaupt	Luxembourg	Vice-Chair	<i>Present</i>
Michal Pastvinsky	Czech Republic	Vice-Chair	<i>Present</i>
Alessandro Bratti	Italy	Vice-Chair	<i>Present</i>
Gilles Gantelet	European Commission (DG ENV)		<i>Present</i>
Yvon Slingenberg	European Commission (DG CLIMA)		<i>Present</i>
Josiane Masson	European Commission (DG ENV)		<i>Present</i>
Vicky Pollard	European Commission (DG CLIMA)		<i>Present</i>
Jürgen Salay	European Commission (DG CLIMA)		<i>Present</i>
Lena Neij	European Parliament representative		<i>Present</i>
Per Mickwitz	Chair of the Scientific Committee		<i>Absent</i>
Bergþóra Njála Guðmundsdóttir	Observer from non-EU member state (Iceland)		<i>Present</i>
Hans Bruyninckx	EEA		<i>Present</i>
Søren Nielsen	EEA		<i>Present</i>
Katja Rosenbohm	EEA		<i>Present</i>
Jock Martin	EEA		<i>Present</i>
Martin Adams	EEA		<i>Present</i>
Eva Jensen	EEA		<i>Present</i>
Riyong Kim	EEA		<i>Present</i>
Luc Bas	EEA		<i>Present</i>
Milan Chrenko	EEA		<i>Present</i>
Jasmiina Laurmaa	EEA/ MB Secretariat		<i>Present</i>