

**LIST OF DECISIONS AND GUIDANCE
106TH BUREAU MEETING, 10 OCTOBER 2024**

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed the participants	Special welcome to: <ul style="list-style-type: none"> - Elisabeth Freytag-Rigler and Laura Höijer, two new BU members (this is their first meeting since June elections) - Patrick Child – new DG ENV representative (after Claudia Fusco). - Apologies from NO BU member, Written input provided before the meeting.
FOR ADOPTION		
1 Agenda of the 106 th Bureau meeting	The meeting agenda was adopted.	- Agenda item added on progress towards MB decision on new SC members by the Chair of Evaluation Committee Laura Höijer
FOR DISCUSSION		
2 Follow-up to the previous Bureau and Management Board meeting:	The Bureau ensured that the Bureau, the MB and the EEA follow up on points agreed at the previous Bureau and MB meeting.	
A. 12 June Stakeholder Seminar	A. The Bureau supported follow up of the Seminar as an agenda item, with incorporated input from SC in the Management Board meeting on 28 November, with more thorough discussion expected at the January BU and March MB meeting.	EEA informed about the outcomes of June MB/SC/NFP Seminar. SC Chair informed about the upcoming SC discussion on the follow up from the Seminar. BU welcomed the document and invited EEA to provide a status document to the November Board meeting as well as plan for a MB exchange in March 2025. Possibility to establish an MBAC to steer the discussion throughout 2025 was raised and will be revisited at the next Bureau meeting.



Agenda item	Outcome	Comments
B. 105 th BU and 102 nd MB meeting	The BU took note of follow up from 105 th BU and 102 nd MB meetings.	<p>The Chair provided an overview of written procedures since June MB meeting:</p> <p>22/8/2024 - EEA/WP/MB/2024/10 package:</p> <ul style="list-style-type: none"> - Implementing rules following a model decision: 'Model decision for decentralised agencies and joint undertakings on the conduct of administrative inquiries and disciplinary proceedings'. - Commission implementing rules by analogy: 'Commission Decision C(2022) 1715 of 24 March 2022 on home leave for officials, temporary staff and contract staff serving in a third country and repealing Commission Decision C(2013) 9035 final of 16 December 2013'. - Commission implementing rules by analogy: Commission Decision C(2024) 1038 of 21 February 2024 amending Decision C(2011)1278 final on the general implementing provisions for Articles 11 and 12 of Annex VIII to the Staff Regulations on the transfer of pension rights. - Decision to opt out and to ask a derogation from the Commission implementing rules: Commission Decision C(2023)8630 of 12 December 2023 on the prevention of and fight against psychological and sexual harassment, and repealing Decision C(2006)1624/3. - Implementing rules following a model decision: Decision on 'Commission Decision C(2022) 1788 of 24.3.2022 on working time and hybrid working'. <p>10/7/2024 - EEA/WP/MB/2024/09 - Decision of the Management Board of the EEA on Types of post and post titles in the European Environment Agency.</p> <p>3/7/2024 - EEA/WP/MB/2024/08 - Amendment to the EEA Single Programming Document (SPD) 2024-2026 list of outputs (indicators), and to delegate the adoption of future amendments to the list of outputs in the EEA Single Programming Documents to the Bureau</p>



Agenda item	Outcome	Comments
		<p>27/6/2024 - EEA/WP/MB/2024/07 for appointing the EEA Accounting Officer.</p> <p>19/6/2024 - EEA/WP/BU/2024/06 for approving the updated EEA procurement plan for 2024.</p>
C. Calendar of BU/MB meetings in 2025	<p>The BU agreed with the proposal to organise March 2025 BU and MB meetings in Luxembourg, to bring an item on possibility of the additional MB meeting back-to-back with the launch of SOER 2025 (Q 2025) and reflect on experience with fully online MB meetings.</p>	<p>The EEA informed the BU about the upcoming reconstruction of the EEA meeting room, which will not allow for hosting the BU and MB meeting at the EEA in March 2025. The MB Chair offered to host the meetings in Luxembourg at the Court of Auditors premises and this was agreed.</p> <p>The EEA also informed about the plan to invite MB members to Brussels for the launch of SOER 2025 and outlined the possibility of organizing an additional MB meeting back-to-back with the event. BU members discussed the pros and cons of fully online MB/BU meetings in the context of moving towards more strategic, discussion-oriented meetings and agreed to further reflect on this early in 2025 – January BU meeting.</p>
3 EEA/Eionet evaluation 2017-2021	<p>The Bureau members were informed about the progress with the draft Management Board response. The BU provided guidance on the next steps towards discussion and adoption at the MB meeting in November 2024, as well as the timing of the enlargement discussion.</p>	<p>The Chair of the MBAC on evaluation briefly presented a draft of the EEA MB response to the EC evaluation of EEA/Eionet. The subsequent discussion touched upon the recognition of positive outcomes from the evaluation, upcoming SC input, the timing of SOER 2030, financing of the EEA/Eionet work under the next MFF, a stepwise approach to enlargement (with Ukraine and Moldova to be addressed at the November 2024 MB meeting and Western Balkans at the March 2025 MB meeting), and the preparation of table including a timeline of actions to follow up on the evaluation recommendations. The draft response of the MB will be finalised through written procedure with MB (deadline late October) and submitted thereafter, with SC opinion also incorporated, for adoption at the November MB meeting.</p>



Agenda item	Outcome	Comments
FOR INFORMATION AND GUIDANCE		
4 Evolution of the Internal Audit Capability function towards an Internal Control Coordinator function	The BU members were informed about the change of the IAC function to ICC and BU provided guidance on ICC interaction with the BU.	The EEA informed about the change from IAC to ICC. ICC will continue to attend BU/MB meetings and continue to share information of relevance to BU/MB
5 EEA change process	The BU took note on the steps and the timeline of the EEA change process.	The EEA ED informed about the upcoming reorganisation of the EEA with the aim of modernising and formalising the management structure and ways of operation. BU appreciated the information, clarity around the process and the fact that the change will be budget neutral. BU members asked to better reflect Eionet link to the EEA, the adequate presentation of the Bureau as well as the independent character of the European Scientific Advisory Board on Climate Change in the organigram.
FOR INFORMATION		
6 Feedback from Bureau members	The BU was informed about the progress with the selection of new members of the Scientific Committee. To follow the Rules of Procedures the BU agreed that IT BU member will be chairing respective item at the MB meeting in November.	The Chair of the Evaluation Committee for the EEA Scientific Committee informed the BU about the high quality of applications for the EEA SC and outcomes of the interviews where the Committee will be able to propose to MB qualified candidates for majority of areas, while improving gender and geographical balance.

The meeting closed at 12:00

Approved by the EEA Bureau at its 106th meeting
17 October 2024

[Signed]

André Weidenhaupt
Chair, EEA Management Board

Annexes

Annex 1: Final agenda of 106th Bureau meeting, 10 October 2024

Annex 2: Participants list, 106th Bureau meeting, 10 October 2024

**Annex 1:****Draft agenda of the 106th Bureau meeting****Thursday, 10 October 2024, 10:00-12:00, online**

AGENDA ITEM	DOCUMENTS
FOR ADOPTION	
1. Agenda of the 106th Bureau meeting	EEA/BU/106/01

FOR DISCUSSION	
2. Follow-up to the previous Bureau and Management Board meeting: A. 12 June Stakeholder Seminar B. 105 th BU and 102 nd MB meeting C. Calendar of BU/MB meetings in 2025	Verbal update EEA/BU/106/02A
3. EEA/Eionet evaluation 2017-2021	EEA/BU/106/03

FOR INFORMATION AND GUIDANCE	
4. Evolution of the Internal Audit Capability function towards an Internal Control Coordinator function	EEA/BU/106/04
5. EEA change process	Verbal update by Executive Director

FOR FEEDBACK	
6. Feedback from Bureau members	Verbal update



Annex 2:

Participants list, 106th Bureau meeting, 10 October 2024 10:00-12:00 CEST, online

Name	Represented country/ organisation	Role	Presence
André Weidenhaupt	Luxembourg	Chair	Present
Aljoša Duplić	Croatia	Vice-Chair	Present
Elisabeth Freytag-Rigler	Austria	Vice-Chair	Present
Julia Werner	Germany	Vice-Chair	Present
Laura Höijer	Finland	Vice-Chair	Present
Stefano Laporta	Italy	Vice-Chair	Present
Patrick Child	European Commission (DG ENV)		Present
Yvon Slingenberg	European Commission (DG CLIMA)		Present
Josiane Masson	European Commission (DG CLIMA)		Present
Jürgen Salay	European Commission (DG CLIMA)		Present
Lena Neij	Member designated by the European Parliament		Present
Claire Dupont	Chair of the Scientific Committee		Present
Torfinn Sørensen	Observer from non-EU member state (Norway)		apologies
Leena Ylä-Mononen	EEA		Present
Jock Martin	EEA		Present
Martin Adams	EEA		Present
Eva Jensen	EEA		Present
Riyong Kim	EEA		Present
Karl Hamilton	EEA		Present
Katja Rosenbohm	EEA		Apologies (IT country visit)

Søren Nielsen	EEA		Present
Anne-Marie Buttolo	EEA		Present
Milan Chrenko	EEA/ MB Secretariat		Present