

**Title: Support to EEA tasks under the EU MAES process****Reference: Negotiated procedure EEA/NSS/16/002**

The European Environment Agency (EEA) envisages awarding a contract to a service provider for technical and writing support in relation to EEA tasks under the EU MAES process relating to developing a global classification of ecosystem services, producing an EEA technical report on pilot EU ecosystem accounts and analysis of the links between ecosystem condition and ecosystem service capacity.

**Type of contract:**

Service contract. The period of execution of tasks shall not exceed 1 December 2016.

**Estimated value:**

EUR 60 000 excluding VAT.

**Place of delivery or of performance:**

Substantial *intra muros* support at EEA plus execution at the contractor's premises and at international meetings. Potentially one or two meetings at either contractor's or EEA's premises.

**Description of the services to be procured:**

The aim of the planned contract is to provide *intra muros*, writing and technical support in relation to the EEA tasks under the EU MAES process. This entails in detail:

- a) Support to the revision of CICES 4.3 for further use in the EU MAES process and to feed EU experience into UN SD led discussions on a global classification of ecosystem services for use in ecosystem accounting; tasks include literature analysis on use of CICES, running an internet survey on user experience on CICES, summarising results and suggesting revisions for developing CICES V 5.0; physical and intellectual representation of EEA in the global UN SD led process.
- b) External and *intra muros* support to analysing pilot ecosystem accounting results and writing up of results for use in a foreseen EEA technical report on pilot EU ecosystem accounts (a potential 'MAES report').
- c) Analytical work on linking ecosystem condition and ecosystem service capacity in cooperation with ETC/ULS and ETC/BD to support implementation of BD2020 Strategy, especially the MAES Working Group on Target 2 Action 5; this involves external and *intra muros* work in direct interaction with the EEA project manager to elaborate causal links for describing the effect of ecosystem condition (or of pressures indicating condition) on the capacity of ecosystems to provide selected ecosystem services and on species diversity.

**Scheduled starting date of contract (indicative):**

15 February 2016

**Registration of interest:**

Interested candidates shall register their interest by email to [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) by **22 December 2015** at the latest, quoting the title and reference no. of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail

- Description of main area of business/expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data (OJEU L 8/1 of 12.1.2001). For further detailed information please refer to the privacy statement available on the EEA external website at the following address: <http://www.eea.europa.eu/about-us/tenders/privacy-statement>

**Description of the tendering procedure:**

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least three candidates) by e-mail an invitation **in the second half of January 2016** to submit a tender in accordance with the tender specifications by a set deadline. The tender submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be required to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to tenders to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.