

Title: Fitness and yoga classes to the staff of the European Environment Agency (EEA)

Reference: Negotiated procedure EEA/ADS/20/019

The European Environment Agency (EEA) seeks to establish framework service contracts with service provider(s) who will provide fitness/high-impact work out (Lot 1) and yoga classes/low-impact work out (Lot 2) to the staff of the EEA in order to promote physical and mental health. You may express your interest for one or both lots.

Type of contract:

Framework service contracts for a total duration of up to 48 months as from the date of signature, with an initial duration of 24 months and possibility of up to two renewals of 12 months each.

Estimated value:

EUR 70,000 excluding VAT; estimated value for Lot 1 is EUR 45,000 and EUR 25,000 for Lot 2.

Place of delivery or of performance:

At the EEA premises, Kongens Nytorv 6, 1050 Copenhagen K, Denmark.

Under the current pandemic situation and subsequent restricted access to the EEA premises, the training will be provided online, preferably via MS teams.

Description of the services to be procured:

The services shall include the following:

For Lot 1: high impact work out 3 x week (Monday, Wednesday and Friday) during lunch break (between 12:00 – 14:00) or morning class at 8:00 AM.

For Lot 2: low impact work out (Yoga) 2 x week (Tuesday and Thursday during lunch break (between 12:00 – 14:00)) by a certified yoga teacher.

There will be no classes during EEA official holidays and the summer break.

Scheduled starting date of contract (indicative):

11 January 2021

Registration of interest:

Interested candidates shall register their interest **by email to:** procurement@eea.europa.eu

By 6 November 2020 at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the EU institutions, bodies, offices and agencies and on the free movement of such data ⁽¹⁾. For more information on the processing of tenderers' personal data, please refer to the privacy statement on the EEA website <https://www.eea.europa.eu/about-us/tenders>.

Description of the tendering procedure:

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least five candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tender submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be required to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to tenders to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.

⁽¹⁾ OJ L 295 of 21.11.2018 page 39.