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**DK-Copenhagen: framework service contract for the provision of support to implementation of the shared environmental information system (SEIS) in Eionet and European neighbouring countries — 3 lots
2012/S 89-145425**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Environment Agency (EEA)
Kongens Nytorv 6
Contact point(s): EEA Procurement Services
For the attention of: Mrs Bitten Serena
1050 Copenhagen K
DENMARK
Telephone: +45 33367138
E-mail: procurement@eea.europa.eu
Fax: +45 33367273

Internet address(es):

General address of the contracting authority: <http://www.eea.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Environment

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Framework service contract for the provision of support to implementation of the shared environmental information system (SEIS) in Eionet and European neighbouring countries — 3 lots.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 27: Other services

Main site or location of works, place of delivery or of performance: At the contractor's premises.

Regular contacts with the EEA project managers are envisaged as well as visits to EEA premises in Copenhagen for shorter or longer periods
NUTS code

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 2 000 000 EUR

II.1.5) **Short description of the contract or purchase(s)**

The framework service contract aims at providing the European Environment Agency (EEA) with support in the implementation of the shared environmental information system (SEIS) in Eionet and European neighbouring countries. The support is envisaged to contribute to broad-scale projects being undertaken by the EEA and will facilitate the regular/systematic exchange of data and information as a basis for improved assessment and reporting on the state of the environment, monitoring of progress in compliance and enforcement of international agreements as well as for assessments of effectiveness of existing legislation.

II.1.6) **Common procurement vocabulary (CPV)**

90710000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

The framework contract(s) will be concluded for an initial period of 24 months, starting from the date of signature, with the possibility of 1 renewal for 24 months. The estimated value of the framework contract(s) over a maximum period of 48 months is 2 000 000 EUR, with a yearly budget of approximately 175 000 EUR for lots 1 and 2 and 150 000 EUR for lot 3. These figures may vary depending on the actual needs of the EEA.

Estimated value excluding VAT: 2 000 000 EUR

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:
in months: 24 (from the award of the contract)

II.3) **Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: ENPI East region including Russian Federation

1) **Short description**

The services will provide regional- and specific country-based support to EEA in the implementation of SEIS. Furthermore, by working with both Eionet and European neighbouring countries, the contractor will provide to EEA a flexible and tailor-made support combined with a good knowledge of the countries' environmental and statistical information networks.

Lot 1 covers the following countries: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine and the Russian Federation. Pending availability of EU funding, the work under this lot can be also extended to the countries from central Asia (Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan).

2) **Common procurement vocabulary (CPV)**

90710000

3) **Quantity or scope**

The estimated value of lot 1 over a maximum period of 48 months is 700 000 EUR, with a yearly budget of approximately 175 000 EUR.

Estimated value excluding VAT: 700 000 EUR

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: ENPI South region, covering also south-east Europe (with focus on the Mediterranean region)

1) **Short description**

The services will provide regional- and specific country-based support to EEA in the implementation of SEIS. Furthermore, by working with both Eionet and European neighbouring countries, the contractor will provide to EEA a flexible and tailor-made support combined with a good knowledge of the countries' environmental and statistical information networks.

Lot 2 covers the following countries: Algeria, Egypt, Israel, Jordan, Lebanon, Morocco, Palestinian Authority, Syria (cooperation suspended by the Commission in September 2011 until further notice), Tunisia.

2) **Common procurement vocabulary (CPV)**

90710000

3) **Quantity or scope**

The estimated value for lot 2 over a maximum period of 48 months is 700 000 EUR with a yearly budget of approximately 175 000 EUR.

Estimated value excluding VAT: 700 000 EUR

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: EEA member countries

1) **Short description**

The services will provide regional- and specific country-based support to EEA in the implementation of SEIS. Furthermore, by working with both Eionet and European neighbouring countries, the contractor will provide to EEA a flexible and tailor-made support combined with a good knowledge of the countries' environmental and statistical information networks.

Lot 3 covers the following countries: EU-27, Iceland, Liechtenstein, Norway, Switzerland and Turkey.

2) **Common procurement vocabulary (CPV)**

90710000

3) **Quantity or scope**

The estimated value for lot 3 over a maximum period of 48 months is 600 000 EUR with a yearly budget of approximately 150 000 EUR.

Estimated value excluding VAT: 600 000 EUR

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

As stated in the draft framework service contract and draft specific contract attached as Annex 6 to the tender specifications.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

As stated in the draft framework service contract and draft specific contract attached as Annex 6 to the tender specifications.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Tenders may be submitted by consortia of economic operators. If a consortium is awarded a contract, it may be required to adopt a given legal form before the contract is signed if this change is necessary for proper performance of the contract. This can take the form of an entity with or without legal personality but offering sufficient protection to the EEA's contractual interests (depending on the member countries concerned, this may be for instance, incorporation or partnership or a temporary association). Consortia must identify one of their members as coordinator who will interface with the EEA.

Each member of a consortium must fulfil the conditions for participation mentioned in Section III.2 below.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Exclusion criteria — to be eligible for participation in this contract award procedure, tenderers must not be in any of the exclusion situations referred to in Articles 93 and 94 of Council Regulation (EC, Euratom) No 1605/2002 of 25.6.2002, OJ L 248/1 of 16.9.2002 as last amended by Regulation (EC, Euratom) No 1081/2010 of 24.11.2010, OJ L 311/9 of 26.11.2010. To that effect, tenderers are requested to submit a declaration on honour (see Annex 2 to the tender specifications) in accordance with Article 134 of Commission Regulation (EC, Euratom) No 2342/2002 of 23.12.2002, OJ L 357/1 of 31.12.2002 as last modified by Commission Regulation (EC, Euratom) No 478/2007 of 23.4.2007, OJ L 111/13 of 28.4.2007. Under the same provisions, the tenderer to whom the contract is to be awarded will be required to produce evidence confirming the prior declaration (see Section 11.1.2 of the tender specifications).

Legal capacity — tenderers are required to prove that they are authorised to perform the contract under national law, as evidenced by inclusion in a trade or professional register and/or entry in the VAT register. To that effect,

tenderers are required to submit a legal entity form (see Annex 3 to the tender specifications) duly filled out and signed, accompanied by a copy of inscription in a trade register and/or a copy in the VAT register, where applicable. In addition, tenderers must indicate in which country they have their headquarters, registered office or residence, and provide the necessary supporting documents in accordance with their national law.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Evidence of economic and financial capacity shall be furnished by (one or more of) the following documents:

- appropriate statements from banks or evidence of professional risk indemnity insurance,
- the presentation of balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed, where publication of the balance sheet is required under the company law for the country in which the economic operator is established,
- a statement of overall turnover and turnover concerning the services covered by the contract during the last 2 financial years.

If for some exceptional reason, which the EEA considers justified, a tenderer is unable to provide the reference(s) requested above, he may prove his economic and financial capacity by any other means which the EEA considers appropriate.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the EEA that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Tenderers should show their degree of technical and professional capacity to carry out the requested tasks by providing information on the criteria described below. If several service providers or subcontractors are involved in the tender, the selection criteria for the technical and professional capacity will be assessed in relation to the combined capacities of the service providers and subcontractors, as a whole, to the extent that service providers or subcontractors put their resources at the disposal of the tenderer for performance of the contract.

1. Human resources:

Tenderers shall provide CVs detailing the educational and professional qualifications of the firm's managerial staff as well as those of the staff designated to provide the services indicating the required professional experience as follows:

- project leader/senior consultant: minimum 5 CVs in total documenting a minimum of 3 years' relevant management experience — for the project leader — and 5 years in any of the expert fields mentioned in Section 7 of the tender specifications as senior expert or project lead, including statement of language skills,
- local expert consultants: minimum 3 CVs documenting a minimum of 3 years' relevant experience in any of the expert fields mentioned in Section 7 of the tender specifications in a particular country, including statement of language skills,
- junior consultants: minimum 3 CVs documenting minimum 3 years' relevant experience in any of the expert fields mentioned in Section 7 of the tender specifications including statement of language skills,
- administrative assistant/secretary: minimum 2 CVs documenting a minimum of 3 years' relevant experience in event management and administrative support.

Relevant experience is considered to be professional or academic activity in the areas listed in Section 7 of the tender specifications in the countries covered by the lots or in international organisations working in the regions covered by the lots.

2. Past contracts:

Tenderers shall provide a list of similar services provided in the past 3 years, indicating the value, dates and recipients of the services (public or private).

3. Environmental policy:

Tenderers shall provide a description of their environmental policy specifying the status of implementation. In the event of a joint offer submitted by a consortium, each member of the consortium shall provide the requested description.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

EEA/SES/12/001.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4) Time limit for receipt of tenders or requests to participate

21.6.2012 - 16:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening tenders

Date: 28.6.2012

Place:

EEA premises in Kongens Nytorv 6, 1050 Copenhagen K, DENMARK.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Representatives of tenderers (1 per tenderer) are allowed to participate in the opening session. They are requested to inform EEA's procurement services at least 24 hours in advance by e-mail at procurement@eea.europa.eu or by fax at number +45 33367273.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

All tender documents and any additional information are available for download from EEA's external website at the following address: <http://www.eea.europa.eu/about-us/tenders>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court

rue du Fort Niedergrünewald

2925 Luxembourg

LUXEMBOURG

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 4303-2100

Body responsible for mediation procedures

European Ombudsman

1 avenue du Président Robert Schuman

67001 Strasbourg CEDEX

FRANCE

E-mail: eo@ombudsman.europa.eu

Telephone: +33 388172313

Internet address: <http://www.ombudsman.europa.eu>

Fax: +33 388179062

VI.4.2) Lodging of appeals

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day on which the person concerned had knowledge of the relevant information, an appeal may be lodged with the General Court. A complaint to the European Ombudsman has no impact on the above deadline for lodging an appeal.

VI.4.3) Service from which information about the lodging of appeals may be obtained

General Court

rue du Fort Niedergrünewald

2925 Luxembourg

LUXEMBOURG

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>
Fax: +352 4303-2100

VI.5) **Date of dispatch of this notice:**
30.4.2012