



31 August 2011

**Clarification No 4 for open call for tenders:****Framework service contract(s) for the provision of GMES Initial Operations 2011-2013 Land Monitoring Services: High Resolution land cover characteristics of 5 main land cover types (6 lots)****Reference number: EEA/SES/11/004****Question 1:**

In point 6.2.3.4 it is stated "***For wetland areas presence of surface water during the reference year shall be mapped***".

Does that mean that only the mapping of areas where water covers in any of the takes used as reference is requested? Is it not requested the mapping of areas close to water but not covered by at any time?

**Answer 1:**

*The presence of surface water is used as a (proxy) indicator for wetlands.*

**Question 2:**

In point 11.2.3 – Subcontracting, it is stated "***if subcontracting is envisaged as part of this contract, tenders shall provide a statement of their policy on the use of subcontractors***".

Could you please explain in more details what you mean by "the policy on the use of subcontractors"? What type of information/contents do you expect the bidders to include in their proposals in response to this requirement?

**Answer 2:**

*Under this heading, tenderers are requested to elaborate on the selection process of the subcontractor(s) and in particular provide information on how they comply with the principles of transparency and equal treatment to justify the choice of the proposed subcontractor(s). Furthermore, tenderers shall elaborate on the means of ensuring quality and confidentiality when sub-contractors are used.*

**Question 3:**

In the point 11.2.1 of the Tender Specifications, Legal Capacity, it is stated "***each service provider (including subcontractor(s) or any member of a consortium or a group of service providers) is required to submit a legal entity form (see annex 3) duly filled out and signed, accompanied by a copy of inscription in trade register and/or a copy of inscription in VAT register, where applicable. However the subcontractor(s) shall not be required to fill in or provide those documents when the services represent less than 20% of the contract***".

In case the services performed by a subcontractor represent less than 20% of the contract:

- Does such subcontractor have to provide the legal entity form (annex 3) but is exempted from providing the copy of inscription in trade register and/or the copy of inscription in VAT register?
- Or is such subcontractor exempted from providing everything (the legal entity form (annex 3) and the copy of inscription in trade register and/or of inscription in VAT register)?

**Answer 3:**

*When a tenderer involves a subcontractor for the provision of a minor part of the requested services (i.e. less or equal to 20% of the value of the contract), the subcontractor concerned does not need to provide any document in relation to the fulfilment of the requirement under section 11.2.1 of the tender specifications at the time of the submission of the tender.*

*As stated under section 11.2.3, 5<sup>th</sup> bullet point, of the tender specifications, EEA reserves the right though to request the tenderer at later stage to provide documentation in relation to exclusion and selection criteria for any proposed subcontractor.*

**Question 4:**

No MMU (minimum mapping unit) is stated for the different HR layers.

Does this mean that for example all forests (even small groups of trees) and all water bodies (even small ponds) should be mapped if they are visible on the satellite data?

**Answer 4:**

*All HR layers start with the production of pixel-based classifications. Final products are aggregated to a 100m x 100m grid, which, in combination with the specifications for each individual HR layer, can be considered as an MMU (please refer to section 6.2.3 of the tender specifications).*