



10 May 2011

Clarification No 1 for open call for tenders:**Framework contract for the provision of IT consultancy services in the field of geospatial free and open source software for the European Environment Agency (EEA)****Reference number: EEA/SES/11/002**

Annex 3 to the tender specifications – Legal entity form – shall be replaced by the following (modifications are highlighted in blue):

ANNEX 3 to the Tender Specifications**LEGAL ENTITY FORM**

To be downloaded, depending on the tenderer's nationality and legal form, from the following addresses:

For individuals:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/legal_entities/legEnt_indiv_en.pdf

For private companies:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/legal_entities/legEnt_privCo_en.pdf

For public entities:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/legal_entities/legEnt_public_en.pdf

For languages different than English:

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#

Please read these important instructions before filling in the form:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/instructions_fich_le_en.pdf

The legal entity form shall be supported by a copy each of two certifications (for some countries single certification provides both information), one to certify the registration number of the entity, the other one to certify the VAT number (or exemption of a VAT number)

The legal entity form will involve the recording and processing of personal data. Such data will be processed in accordance with Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data. For further detailed information on the processing of your personal data, please read the privacy statement available at the following address:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/privacy_statement_en.pdf

Annex 4 to the tender specifications – Financial identification form – shall be replaced by the following (modifications are highlighted in blue):

ANNEX 4 to the Tender Specifications

FINANCIAL IDENTIFICATION FORM

To be downloaded, depending on the tenderer's nationality, from the following address:

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm

Please read these important instructions before filling in the form:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/instructions_fich_le_en.pdf

The financial identification form shall be signed by the tenderer and supported by certification (self-declarations excluded) by the bank in the form of one of the following:

- o Either by the bank stamp and date in the bottom left box of the form; or
- o by attaching a copy of a bank statement providing all the information required in the form.

The signature of the account holder is compulsory.

The financial identification form will involve the recording and processing of personal data. Such data will be processed in accordance with Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data. For further detailed information on the processing of your personal data, please read the privacy statement available at the following address:

http://ec.europa.eu/budget/library/contracts_grants/info_contracts/privacy_statement_en.pdf

For convenience sake a consolidated version of annexes 3 and 4 to the tender specifications including the above modifications are available on <http://www.eea.europa.eu/about-us/tenders/eea-ses-11-002-framework>