

06/02/2010 S26 Community institutions – Commission – Services – General information

I. II. III. IV. VI.

DK-Copenhagen: framework contract(s) for support on implementation of the shared environmental information system

2010/S 26-036297

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

European Environment Agency (EEA), Kongens Nytorv 6, Attn: Mr Chris Steenmans, 1050 K Copenhagen, DENMARK. Tel. +45 33367116. E-mail: chris.steenmans@eea.europa.eu. Fax +45 33367197.

Internet address(es):

General address of the contracting authority: <http://www.eea.europa.eu>.

Address of the buyer profile: <http://www.eea.europa.eu/about-us/tenders>.

Further information can be obtained at: European Environment Agency (EEA), Kongens Nytorv 6, Contact: Procurement Services, Attn: Mr Olivier Cornu, 1050 K Copenhagen, DENMARK. Tel. +45 33367246. E-mail: Procurement@eea.europa.eu. Fax +45 33367274. URL: <http://www.eea.europa.eu/about-us/tenders>.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: European Environment Agency (EEA), Kongens Nytorv 6, Contact: Procurement Services, Attn: Mr Olivier Cornu, 1050 K Copenhagen, DENMARK. Tel. +45 33367246. E-mail: Procurement@eea.europa.eu. Fax +45 33367274. URL: <http://www.eea.europa.eu/about-us/tenders>.

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

European institution/agency or international organisation.
Environment.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Framework contract(s) for support on implementation of the shared environmental information system.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 27.

Main place of performance: contractor's premises.

II.1.3) The notice involves:

The establishment of a framework agreement.

II.1.4) Information on framework agreement:

Framework agreement with a single operator.

Duration of the framework agreement: Duration in months: 48.

Estimated total value of purchases for the entire duration of the framework agreement:

Estimated value excluding VAT: 1 800 000 EUR.

II.1.5) Short description of the contract or purchase(s):

The framework contract aims at providing the European Environment Agency (EEA) with support in the implementation of the shared environmental information system (SEIS). The support is envisaged to contribute to broad-scale projects being undertaken by the EEA and will facilitate the regular/systematic exchange of data and information as a basis for improved assessment and reporting on the state of the environment, monitoring of progress in compliance and enforcement of international agreements as well as for assessments of effectiveness of existing legislation.

II.1.6) Common procurement vocabulary (CPV):

90710000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

No.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for: one or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**II.2.1) **Total quantity or scope:**

The estimated value of the framework contract(s) over a maximum period of 48 months is 1 800 000 EUR, with a yearly budget of approximately 150 000 EUR per lot; this figure may vary depending on the needs of the EEA.

Estimated value excluding VAT: 1 800 000 EUR.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:****INFORMATION ABOUT LOTS**

LOT NO 1 TITLE: ENP east region including Russia

1) **SHORT DESCRIPTION:**

The services will provide specific country-based support to EEA, in the implementation of SEIS. Furthermore, by working with both EEA and non-EEA member countries, the contractor will provide to EEA a flexible and tailor-made support combined with a good knowledge of the countries' environmental and statistical information networks.

Lot 1 covers the following countries: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Russian Federation and Ukraine. Pending availability of EU funding the work under this lot can be extended to the countries of central Asia (Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan).

2) **COMMON PROCUREMENT VOCABULARY (CPV):**

90710000.

3) **QUANTITY OR SCOPE:**

The estimated value of lot 1 over a maximum period of 48 months is 450 000 EUR, with a yearly budget of approximately 150 000 EUR.

Estimated cost excluding VAT: 450 000 EUR.

4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**5) **ADDITIONAL INFORMATION ABOUT LOTS:**

LOT NO 2 TITLE: ENP south region, south-east Europe and Turkey (with focus on the Mediterranean region)

1) **SHORT DESCRIPTION:**

The services will provide specific country-base support to EEA, in the implementation of SEIS. Furthermore, by working with both EEA member countries and non-EEA member countries, the contractor will provide to EEA a flexible and tailor-made support combined with a good knowledge of the countries' environmental and statistical information networks.

Lot 2 covers the following countries:

Algeria, Egypt, Israel, Jordan, Lebanon, Morocco, Occupied Palestinian Territories, Syria and Tunisia (ENP South);

Albania, Bosnia and Herzegovina, Croatia, the former Yugoslav Republic of Macedonia, Montenegro and Serbia (south-east Europe).

2) **COMMON PROCUREMENT VOCABULARY (CPV):**

90710000.

3) **QUANTITY OR SCOPE:**

The estimated value for lot 2 over a maximum period of 48 months is 450 000 EUR, with a yearly budget of approximately 150 000 EUR.

Estimated cost excluding VAT: 450 000 EUR.

4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**5) **ADDITIONAL INFORMATION ABOUT LOTS:**

LOT NO 3 TITLE: EEA member countries

1) **SHORT DESCRIPTION:**

The services will provide specific country-based support to EEA in the implementation of SEIS. Lot 3 covers the following countries: EU-27 + Iceland, Liechtenstein, Norway, Switzerland and Turkey.

2) **COMMON PROCUREMENT VOCABULARY (CPV):**

90710000.

QUANTITY OR SCOPE:

- 3) The estimated value of lot 3 over a maximum period of 48 months is 450 000 EUR, with a yearly budget of approximately 150 000 EUR.
Estimated cost excluding VAT: 450 000 EUR.
- 4) **INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:**
- 5) **ADDITIONAL INFORMATION ABOUT LOTS:**

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

- III.1) **CONDITIONS RELATING TO THE CONTRACT**
- III.1.1) **Deposits and guarantees required:**
As stated in the contract.
- III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**
As stated in the contract.
- III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
Tenders may be submitted by consortia of economic operators. If a consortium is awarded a contract, it may be required to adopt a legal form by incorporation or partnership enabling it to contract as a single entity if such change is necessary for the proper performance of the contract. Consortia must identify 1 of their members as coordinator which will interface with the Agency. Each consortium member must fulfil the conditions for participation mentioned in section III.2 below.
- III.1.4) **Other particular conditions to which the performance of the contract is subject:**
No.
- III.2) **CONDITIONS FOR PARTICIPATION**
- III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**
Information and formalities necessary for evaluating if requirements are met: exclusion criteria — to be eligible for participation in this contract award procedure, tenderers must not be in any of the exclusion situations referred to in Articles 93 and 94 of Council Regulation (EC, Euratom) No 1605/2002 of 25.6.2002, OJ L 248 of 16.9.2002 as last modified by Council Regulation (EC, Euratom) No 1525/2007 of 17.12.2007, OJ L 343/9 of 27.12.2007. To that effect tenderers are required to submit a declaration of honour (see Annex 1 to the tender specifications) in accordance with Article 134 of Commission Regulation (EC, Euratom) No 2342/2002 of 23.12.2002, OJ L 357/1 of 31.12.2002 as last modified by Commission Regulation (EC, Euratom) No 478/2007 of 23.4.2007, OJ L 111/13 of 28.4.2007. Under the same provision, the tenderer to whom the contract is to be awarded will be required to produce evidence confirming the prior declaration unless this obligation is waived by the contracting authority.
Legal capacity — tenderers are required to prove that they are authorised to perform the contract under national law, as evidenced by inclusion in a trade or professional register, or a sworn declaration or certificate, membership of a specific organisation, express authorisation, or entry in the VAT register. To that effect, tenderers are required to submit an identification sheet (see Annex 2 to the tender specifications) duly filled out and signed, a copy of inscription in a trade register, where applicable, and a copy of inscription in VAT registers.
- III.2.2) **Economic and financial capacity:**
Information and formalities necessary for evaluating if requirements are met: proof of economic and financial capacity may be furnished by (1 or more of) the following documents:
(a) appropriate statements from banks or evidence of professional risk indemnity insurance;
(b) the presentation of balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed, where publication of the balance sheet is required under the company law of the country in which the economic operator is established;
(c) a statement of overall turnover and turnover concerning the works, services or supplies covered by the contract during the last 3 financial years.
If, for some exceptional reason, which the contracting authority considers justified, the tenderers are unable to provide the references requested by the contracting authority, they may prove their economic and financial capacity by any other means which the contracting authority considers appropriate.
Economic operators may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links, which they have with them. They must in that case prove to the contracting authority that they will have at their disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at their disposal.
- Technical capacity:**
Information and formalities necessary for evaluating if requirements are met:
evidence of technical and professional capacity should be specified for each of the activities listed in section 3 of the tender specifications and be furnished on the basis of the following documents:
(a) CVs covering educational and professional qualifications of the team responsible for providing the services indicating the required minimum professional experience as follows:
1. project leader (2 CVs documenting a minimum of 3 years relevant management experience and 5

- III.2.3) years in any of the expert fields mentioned in section 5 of the tender specifications as senior expert or project leader. In addition, at least working knowledge of working languages (see section 8 of the tender specifications) for lots on which an offer is made);
2. senior consultant (minimum 3 CVs documenting a minimum of 5 years relevant experience in any of the expert fields mentioned in section 5 of the tender specifications);
 3. junior consultant (minimum 3 CVs documenting minimum 3 years relevant experience in any of the expert fields mentioned in section 5 of the tender specifications);
 4. assistant (2 CVs documenting a minimum of 3 years relevant experience in event management and administrative support).
- Relevant experience is considered to be professional or academic activity in the areas listed in section 5 of the tender specifications in the countries covered by the lots or in international organisations working in the regions covered by the lots;
- (b) information on the tenderer's working languages (as an overview table and in each individual CV). The working language for all lots is English. All members of the proposed project teams should have good English writing and communication skills. For lot 1, an additional working language, Russian, is required. For lot 2, an additional working language, Arabic, is required. The additional working language is required at minimum for the project leader and 1 other member of the proposed team. Communication in local languages covered by each lot is an advantage;
- (c) a list of principal services provided in relevant or related areas during the past 3 years, with sums, dates and recipients (public or private);
- (d) a description of the measures employed to ensure quality assurance/quality control of services provided;
- (e) an indication of the proportion and scope of the contract which the tenderer may intend to subcontract;
- (f) a description of the tenderer's environmental policy.
- III.2.4) **Reserved contracts:**
No.
- III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**
- III.3.1) **Execution of the service is reserved to a particular profession:**
No.
- III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**
No.

SECTION IV: PROCEDURE

- IV.1) **TYPE OF PROCEDURE**
- IV.1.1) **Type of procedure:**
Open.
- IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**
- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**
- IV.2) **AWARD CRITERIA**
- IV.2.1) **Award criteria:**
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.
- IV.2.2) **An electronic auction will be used:**
No.
- IV.3) **ADMINISTRATIVE INFORMATION**
- IV.3.1) **File reference number attributed by the contracting authority:**
EEA/SES/10/001.
- IV.3.2) **Previous publication(s) concerning the same contract:**
No.
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**
- IV.3.4) **Time-limit for receipt of tenders or requests to participate:**
24.3.2010 - 16:00.
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**
Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**
Duration in month(s): 6 (from the date stated for receipt of tender).
- Conditions for opening tenders:**
Date: 31.3.2010 - 11:00.
Place: EEA's premises.
Persons authorised to be present at the opening of tenders: yes.

- IV.3.8) representatives of tenderers (1 per tenderer) are allowed to participate in the opening session. They are requested to inform in advance the EEA's procurement services by e-mail at procurement@eea.europa.eu or by fax at number +45 33367274.

SECTION VI: COMPLEMENTARY INFORMATION

- VI.1) **THIS IS A RECURRENT PROCUREMENT:**
No.
- VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**
Yes.
Reference to project(s) and/or programme(s): The European Neighbourhood Policy (ENP) and the GMES in-situ coordination (GISC) project.
- VI.3) **ADDITIONAL INFORMATION:**
All tender documents and any additional documents and information can be downloaded from EEA's external website at the following address: <http://www.eea.europa.eu/about-us/tenders>.
- VI.4) **PROCEDURES FOR APPEAL**
- VI.4.1) **Body responsible for appeal procedures:**
General Court of the European Union, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG.
E-mail: CFI.Registry@curia.europa.eu. Tel. +352 4303-1. URL: <http://curia.europa.eu>. Fax +352 433766.
- VI.4.2) **Lodging of appeals:**
Precise information on deadline(s) for lodging appeals: within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day on which the person concerned had knowledge of the relevant information an appeal can be lodged with the General Court of the European Union; a complaint to the European Ombudsman has no impact on the above deadline for lodging an appeal.
- VI.4.3) **Service from which information about the lodging of appeals may be obtained:**
General Court of the European Union, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG.
E-mail: CFI.Registry@curia.europa.eu. Tel. +352 4303-1. URL: <http://curia.europa.eu>. Fax +352 433766.
- VI.5) **DATE OF DISPATCH OF THIS NOTICE:**
27.1.2010.

