



1 March 2010

Clarification No 1 for open call for tenders:**Framework contract(s) for support on implementation of the Shared Environmental Information System (SEIS)**

Reference number: EEA/SES/10/001

Question 1:

A question has been received as to the evidence to be submitted in order to demonstrate that the requirements relating to the personal situation of tenderers, including requirements relating to enrolment on professional or trade registers, are met.

Answer 1:

Please refer to section III.2.1 of the contract notice and section 13.2 (a) of the tender specifications. Tenderers are required to submit an identification sheet (drawn up in accordance with annex 2 of the tender specifications) duly filled out and signed accompanied by one or more of the following documents: either an evidence of inclusion in a trade or professional register, or a sworn declaration or certificate, or membership of a specific organization, or an express authorization, or entry in the VAT Register.

Please refer also to the Declaration on exclusion criteria attached as annex 1 to the tender specifications, in particular points (d) and (l) thereof, where reference is made to documents issued by the competent authorities of the State concerned providing evidence covering all taxes and social security contributions for which the tenderer is liable including for example VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions.

Question 2:

A question has been received as to the evidence to be submitted in order to demonstrate that the requirements relating to the economic and financial capacity of tenderers are met.

Answer 2:

Please refer to section III.2.2 of the contract notice where it is stated that proof of economic and financial capacity may be provided through (one or more of) the following documents:

- Appropriate statements from banks or evidence of professional risk indemnity insurance; or*
- The presentation of balance sheets or extracts from balance sheet for at least 2 years for which the accounts have been closed; or*
- A statement of overall turnover and turnover concerning the works, services or supplies covered by the contract during the last 3 financial years*

If for some exceptional reason, which the contracting authority considers justified, the tenderer is unable to provide the reference requested, he may prove his economic and financial capacity by any other means which the contracting authority considers appropriate (e.g. a copy of the approved annual budgets and/or annual financial reports; for a newly established organisation, a copy of its business plan; a declaration on his honour; etc ...).