



5 March 2010

Clarification No 3 for open call for tenders:

Framework contract(s) for layout and design services to support the European Environment Agency publication programme

Reference number: EEA/OSE/10/001

Question:

In the price quotation for LOT 2 – Design Services, tenderers are requested to quote the price per hour for developing templates (EUR). Could you please specify:

- What is the definition of the template?
- Do you mean the inner layout?
- Does the price item address the part of the specifications that refers to “further development of the style guide”?

Answer:

A template is a document/support that the service provider implementing the layout can use over and over again, while ensuring that the same result, 'look and feel' and identity is maintained (paragraph styles, page set-up, column widths, etc... This applies to both covers and contents.

Under Lot 2, the price for further development of the style guide would logically be split between P1 and P2 in the price quotation (annex 3 attached to the tender specifications), and hence not a separate item itself.