

**DK-Copenhagen: purchase of carbon offsets to compensate  
for the EEA's aviation and premises-related CO<sub>2</sub> emissions**

**2009/S 66-093941**

**Contract notice**

**Services**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

European Environment Agency, attention: Tarja Porkka, Kongens Nytorv 6, 1050 Copenhagen, DENMARK. Tel. +45 33367118. Fax +45 33367199. E-mail: [Tarja.porkka@eea.europa.eu](mailto:Tarja.porkka@eea.europa.eu)

**Internet address(es):**

General address of the contracting authority: <http://www.eea.europa.eu>

Address of the buyer profile: <http://www.eea.europa.eu/about-us/tenders>

**Further information can be obtained at:**

European Environment Agency, Kongens Nytorv 6, 1050 Copenhagen, DENMARK. Tel. +45 33367100. Fax +45 33367274. E-mail: [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) Internet: <http://www.eea.europa.eu/tenders>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:**

As in abovementioned contact point(s).

**Tenders or requests to participate must be sent to:**

As in abovementioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

Environment.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Purchase of carbon offsets to compensate for the EEA's aviation and premises-related CO<sub>2</sub> emissions.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Services.

Service category: No 27.

Main place of performance: contractor's premises.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with a single operator.

Duration of the framework agreement: Duration in months: 48.

Estimated total value of purchases for the entire duration of the framework agreement:

Estimated value excluding VAT: EUR 80 000.

II.1.5) **Short description of the contract or purchase(s):**

Purchase of carbon offsets to compensate for the EEA's aviation and premises-related CO<sub>2</sub> emissions.

II.1.6) **Common procurement vocabulary (CPV):**

90731210.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

No.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: EUR 80 000.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 48 (from the award of the contract).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

As stated in the contract.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

As stated in the contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Tenders may be submitted by consortia of economic operators. If a consortium is awarded a contract, it may be required to adopt a legal form by incorporation or partnership enabling it to contract as a single entity if such change is necessary for the proper performance of the contract. Consortia must identify one of their members as a coordinator who will interface with the Agency. Each consortium member must fulfill the conditions for participation mentioned in section III.2).

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

Exclusion criteria — to be eligible for participation in this contract award procedure, tenderers must not be in any of the exclusion situations referred to in Articles 93 and 94 of Council Regulation (EC, Euratom) No 1605/2002 of 25.6.2002, OJ L 248 of 16.9.2002 as last modified by (EC, Euratom) No 1995/2006 of 13.12.2006, OJ L 390/1 of 30.12.2006. To that effect tenderers are required to submit a declaration of honour (see Annex 1 to the tender specifications) in accordance with Article 134 of Commission Regulation (EC, Euratom) No 2342/2002

of 23.12.2002, OJ L 357/1 as last modified by (EC, Euratom) No 478/2007 of 23.04.2007, OJ L 111/13. Under the same provision, the tenderer to whom the contract is to be awarded will be required to produce evidence confirming the prior declaration unless this obligation is waived by the contracting authority.

Legal capacity — tenderers are requested to prove that they are authorised to perform the contract under national law, as evidenced by inclusion in a trade or professional register, or a sworn declaration or certificate, membership of a specific organisation, express authorisation, or entry in the VAT register. Tenderers shall provide an identification sheet (Annex 2 to the tender specifications) duly filled out and signed, a copy of inscription in a trade register, where applicable, and a copy of inscription in VAT registers.

**III.2.2) Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:

Evidence of economic and financial capacity shall be furnished by 1 or more of the following documents:

- appropriate statements from banks or evidence of professional risk indemnity insurance;
- the presentation of balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed, where publication of the balance sheet is required under the company law of the country in which the economic operator is established;
- a statement of overall turnover for the last 3 financial years.

If, for some exceptional reason, which the contracting authority considers justified, the tenderer is unable to provide the references requested by the contracting authority, he may prove his economic and financial capacity by any other means which the contracting authority considers appropriate.

**III.2.3) Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Evidence of technical and professional capacity shall be furnished on the basis of the following documents:

- a reference list of similar services on carbon offsets conducted in the past 3 years, documenting the dates, clients (public or private) and size;
- proof of a certified quality management system (ISO 9001 or equivalent); and
- proof of a certified environmental management system (EMAS/ISO 14001 or equivalent).

**III.2.4) Reserved contracts:**

No.

**III.3) Conditions specific to services contracts**

**III.3.1) Execution of the service is reserved to a particular profession:**

No.

**III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

No.

**Section IV: Procedure**

**IV.1) Type of procedure**

**IV.1.1) Type of procedure:**

Open.

**IV.2) Award criteria**

**IV.2.1) Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

**IV.2.2) An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

EEA/OSE/09/005.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

18.5.2009 (16:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

25.5.2009 (11:00).

Place: EEA premises.

Persons authorised to be present at the opening of tenders: yes.

Representatives of tenderers (one per tenderer) are allowed to participate in the opening session. They are requested to inform in advance Tarja Porkka by e-mail: [Tarja.Porkka@eea.europa.eu](mailto:Tarja.Porkka@eea.europa.eu) or by fax +45 33367199.

**Section VI: Complementary information**

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.3) **Additional information:**

All tender documents and any additional documents and information can be downloaded from EEA's external website at the following address: <http://www.eea.europa.eu/about-us/tenders>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures:**

Court of First Instance of the European Communities, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG. Tel. +352 4303-1. Fax +352 433766. E-mail: [CFI.Registry@curia.europa.eu](mailto:CFI.Registry@curia.europa.eu) Internet: <http://curia.europa.eu>

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day on which the person concerned had knowledge of the relevant information, an appeal can be lodged with the Court of First Instance of the European Communities; a complaint to the European Ombudsman has no impact on the above deadline for lodging an appeal.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

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Court of First Instance of the European Communities, boulevard Konrad Adenauer, 2925 Luxembourg, LUXEMBOURG. Tel. +352 4303-1. Fax +352 433766. E-mail: CFI.Registry@curia.europa.eu Internet: <http://curia.europa.eu>

VI.5) **Date of dispatch of this notice:**  
24.3.2009.