3 July 2014

Clarification No 4

Reference: **Open call for tenders No EEA/MDI/14/005**

Title: *IT and GIS consultancy services on implementation of Copernicus Reference Data Access (RDA) Component and on supporting EEA in other Copernicus related activities (2 lots)*

Question 1

Answer to question 1 in Clarification No 2 addresses the following:

"In the cross table, the minimum capacity level required for each lot is the sum of all employees' experiences as detailed in the CVs. The requirements shall therefore be fulfilled by at least one staff member from each required category".

From this answer we understand that, in the case of Lot 1, the CVs should comply as a whole the 7 experience requirements in the cross table for staff in pages 14 and 15 of the Tender Specifications, but for each of the 5 categories. Therefore, in the case of a tender providing just the minimum number of CVs:

1) The 2 CVs for the managerial staff should jointly cover the 7 requirements in the cross table for staff

2) The 3 CVs for senior consultants should jointly cover the 7 requirements

3) The 3 CVs for junior consultants should jointly cover the 7 requirements

4) The 3 CVs for additional consultants should jointly cover the 7 requirements

5) The 3 CVs for specialists should jointly cover the 7 requirements

Please confirm:

1) if our understanding is correct

2) if it applies to the managerial staff category

3) the purpose of the specialist profile, considering the 7 requirements would also be covered by the other 4 categories (thus not providing a specific added value / specialization)?

Answer 1

Your understanding is not entirely correct.

For each of the qualification requirements listed in the respective cross tables for Lot1 and Lot2 the requirement shall be fulfilled by at least one staff member of each required category.

For example, the requirement of having "proven minimum of 5 years of experience per senior expert, 2 years per junior expert responsible for providing the required services in developing in Java, .Net or PHP (one or more of the listed platforms)" shall be fulfilled by at least one senior consultant and at least one junior consultant. This requirement does not apply to the managerial staff, consultants and supporting specialists as these categories are not specified in the description of this specific requirement.

Nevertheless, please note that CVs of all staff categories incl. those staff categories which are not explicitly mentioned in any of the requirements listed in the cross tables shall provide documented evidence of the experience that is required to provide services described in 6.3.