



19 February 2015

Clarification No 1

Reference: Open call for tenders No EEA/COM/15/001

Title: Framework contract for the provision of events and exhibitions services to the European Environment Agency (EEA)

Question 1

- a) Is it already known how many events and exhibitions will be included in the entire duration of the framework agreement (48 months)?
- b) Or can we infer that there will be the sample tasks (2) every year, so $2 \times 2 = 4$ total for the initial period of 24 months?

Answer 1

1a) *The number of exhibitions and events that the EEA takes part in/organises is dependent on among other things the policy agenda and what products we launch in a given year. Looking at the most recent years, the average has been around 1-2 events and 8-10 exhibitions.*

1b) *See above*

Question 2

Is it allowed to use image libraries besides iStockphoto?

Answer 2 *In a real-life situation, yes, but for this evaluation exercise we would like all tenderers to use the same database to help make the offers as comparable as possible.*

Question 3

What thickness is required for the exhibition panels covering the stand walls?

Answer 3 *There is no particular requirement as to panel thickness. The tenderer is expected to propose panels that he thinks will work well, given the size and mounting specifications*