

Draft specific agreement 3251/B2003/EEA.xxxxxxxxxx
(under framework contract EEA/ITS/03/002 – Lot xxxx)

The European Environment Agency, hereinafter called “the Agency”, whose official address and contact person are:

- Kongens Nytorv 6, DK-1050 Copenhagen K, Denmark,
- Orjan Lindberg, Project Manager
-

which, for the purpose of the signature of this contract, is represented by Mr Sigfus Bjarnason, Programme Manager, acting pursuant to a delegation of the Interim Executive Director of the Agency of the one part, and

xx

hereinafter referred to as “the contractor” whose official address is:

xx

whose bank account no. is xxxxxxxxxxxxxxxxxxxx with xxxxxxxxxxxxxxxx

represented by: xxxxxxxxxxxxxxxxxxxxxxxx of the other part,

have agreed as follows:

Article 1 – Subject

Pursuant to the terms of the framework contract, and in accordance with the terms and conditions set out in this specific agreement and its annexes, which form an integral part of this said agreement, the contractor hereby undertakes to perform the tasks specified in Annex I.

Article 2 – Duration

This specific agreement is awarded as from the date it is signed by both parties, for a period of one year.

Article 3 – Reports

In case the specific agreement requires the submission of reports or time sheets, the specifications of these requirements are described in Annex

Article 4 - Financial provisions

- 4.1 In consideration of the services performed under this agreement, the Agency shall pay to the contractor a sum of up to a maximum of EURO(plus VAT where appropriate) covering all expenses incurred in the course of execution of this agreement, including all travel expenses. Prices in accordance with the contractor's offer dated xxxxxxxxxxxxxxxx
- 4.2 Concerning the sums agreed in paragraph 4.1, payment will be made within 45 calendar days upon receipt by the Agency of an admissible payment request subject to the acceptance of the invoice and work undertaken and, where appropriate, of the other supporting documents.
- 4.3 Invoices shall indicate the specific agreement number and shall be sent to the Agency at the address and to the contact person as referred above.
- 4.4 Payments shall be made to the contractor into the bank account mentioned above.

Article 5 – Annexes

The following are annexes to this specific agreement:

- Annex I Description of work
Annex II General terms and conditions applicable to contracts awarded by the Agency
Annex III Contractor's offer
Annex IV VAT exemption form
Annex V Reimbursement of travel expenses

For the contractor:

For the Agency:

[.....]

Sigfus Bjarnason

Signed in duplicate in English
in on

Signed in duplicate in English
in Copenhagen on