

CHECKLIST FOR SUBMITTING AN OFFER:

- Auto-declaration on exclusion grounds
- Identification sheet (filled in)
- Inscription in the trade register (copy)
- Inscription in the VAT register (copy)
- Statements of banks (copies) **or**
- Evidence of professional risk indemnity insurance **or**
- Presentation of balance sheets or extracts (for 2 years) **or**
- A statement of the overall turnover
- Samples, descriptions or authentic photographs
- A list of the technical bodies involved for quality control and maintenance
- The offer (prices in EUR)

Please remember to indicate clearly for which lot you are tendering!