

**Call for Tender EEA/ADM/02/002
Insurances**

Technical Specifications

Lot 1:

- a) Damage or loss insurance for movable property and business interruption cover**
- b) Glass and Sanitary Fittings insurance**
- c) Damage insurance for machinery/computer equipment**
- d) Workmen compensation**
- e) Commercial liability**

Lot 2:

- a) Business travel insurance**

Lot 3:

- a) Collective accident insurance**

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Lot 1 a: Damage or loss insurance for movable property and business interruption cover

Scope: The commercial insurance covers the movable property of the Agency against fire, theft and water damages.

Movable property is: Goods – including raw material, semi manufactures and finished goods – packing, fitting, installations, machinery and other operating equipment – including tools and motor vehicles which are not liable to registration.

Furthermore the necessary documented excess costs, which are due to the fact that the premises of the Agency are wholly or partly useless caused by a damage entitled to cover.

Sum insured: Movables	DKK	30,000,000
Excess costs 12 months	DKK	12,000,000
Own risk: Own risk on theft is	DKK	5,000

Lot 1 b: Glass and Sanitary Fittings insurance

Glass: The insurance covers windowpanes of every kind inside and outside that are mounted in their permanent places.

Decoration, letters, sun film or filters and alarm strips and wires etc. connected to antiburglary devices and alarms.

It shall be a condition that the objects are glued onto the glass insured or in other ways permanently fixed hereto.

Sum insured: According to invoice, maximum DKK 550,000

Sanitary fittings: The insurance shall cover

- Toilets
- Cisterns
- Wash basins
- Bath tubs
- Bidets
- Urinals

Sum insured: According to invoice, maximum DKK 150,000

Lot 1 c: Damage insurance for machinery/computer Equipment

Conditions: Mechanical operating equipment for administration and sale

Scope of Insurance: The insurance covers mechanical operating equipment for administration and sale belonging to the insured or equipment for which the insured holds the risk through renting or leasing according to contract.

Mechanical operating equipment, administration and sale shall mean:

Computer equipment, machinery, apparatus and instruments used by the enterprise to control administration including sale, stock and other administrative equipment.

The insurance covers damage of sudden and unforeseen influences arising from damage, which can be proved to be a result of external influence in relation to the individual mechanical equipment.

Sum insured: DKK 9,000,000

Own risk: DKK 3,000

Lot 1 d: Workmen compensation

According to the Workmen's Compensation insurance Act anyone, who in his business employs other persons is bound to take out this insurance for anyone who has an employment relationship.

Who is covered: The employees of the company

Sum insured: According to the provisions of the act

What is covered: Medical treatment, rehabilitation, aids e.g. glasses, prostheses etc.
Compensation for loss of working ability
Compensation for permanent harm
Transition amount to surviving relatives
Compensation for loss of supporter

Basis of calculation: The premium is calculated to be paid in advance based on information concerning the number of employees at the present time.

Number of Employees:	Office	35
	Other	00

Own risk: None

Lot 1 e: Commercial liability

Scope of the insurance:	This insurance shall cover the insured's liability to pay damages for damage to persons or objects in the course of the business stated in the policy and the liability to any damages imposed upon the insured in his capacity of owner or user of building or area used for running the enterprise.		
Sum insured:	Bodily injury	DKK	10,000,000
	Property damage	DKK	5,000,000
Own risk:	for property damage	DKK	1,000

Lot 2 a: Business travel insurance

Covering: Medical Expenses and Repatriation

Summoning a person

Medical escort

Personal Accident

Loss of life

Perm. Disabled

Assault

Baggage

Personal Liability

Damage to property

Personal injury

Legal aid

Guarantee/bail bond

Curtailment

Replacement employee

Prices per day within Europe and outside Europe

Expected number of travelling days:	Within Europe	1,200
	Outside Europe	150

Lot 3 a: Collective accident insurance

Insurance holders:

- ❑ The total of auxiliary agents employed by the European Environment Agency in accordance with the Conditions of employment of other servants of the European Communities.
- ❑ The total of national experts on secondment from any of the member countries of the European Environment Agency.

The above-mentioned categories shall be affiliated to the insurance as a body.

Coverage:

The policy shall provide worldwide cover against accidents occurred to the holders of the insurance. It shall cover the time of exercising his/her functions at the Agency and the time of private life outside the Agency.

The coverage shall include:

- ❑ Compensation for loss of life;
- ❑ Survivors' pension in case of death, payable to spouse and to children below 21 years of age;
- ❑ Compensation for permanent disability;
- ❑ Dental treatment in connection with damage to teeth.

Premium payment:

The premium shall be regulated once a year on the basis of an estimation of the highest number of people to be covered by the insurance.

For the purpose of the offer, the estimated number of people to be covered under this insurance will be 25.