

ANNEX 2 TO NOTIFICATION HR1
SELECTION PROCEDURE FOR TEMPORARY AGENTS AND CONTRACT AGENTS

European Environment Agency



Criminal record, police record or certificate of good conduct

Name of data subject: _____

In order to establish the fulfillment by the data subject of the requirements pursuant to Article 28 (a) and (c) of the Staff Regulations of Officials of the European Communities¹;

or in the case of Temporary agents pursuant to Article 12.2 (a) and (c) of the Conditions of employment of other servants of the European Communities¹;

or in the case of Contract agents pursuant to Article 82.3 (a) and (c) of the Conditions of employment of other servants of the European Communities¹,

– the Human resource management group hereby certifies having received a recent, valid criminal record, police record or certificate of good conduct, in original, from the data subject, which document shall be returned to the data subject after recruitment, and this present form shall be included in the data subject's file for administrative purposes in documentation thereof.

The data subject has provided the appropriate documentation in fulfillment of the requirements stipulated above:

☐
Yes

☐
No

Remarks: _____

(Signature of HRM group representative)

Date: _____

The original criminal record, police record or certificate of good conduct has been returned to the data subject:

(Signature of data subject)

Date: _____

¹ Requirement that the data subject "enjoys his full rights as a citizen" and "produces the appropriate character references as to his suitability for the performance of his duties"