



SPECIFIC PRIVACY STATEMENT

The personal data you provide in the enquiry form is processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Processing operations are under the responsibility of the Head of the Communication Programme, acting as Data Controller, regarding the collection and processing of personal data.

1. Purpose(s) of the processing

Your personal data is collected and further processed for the purpose of the establishment of a contact database used for mailing lists for targeted dissemination of EEA information and products, meeting invitations, etc...

2. Recipients of the data processed

For the purpose detailed above, access to your personal data is given to the following persons:

- o The EEA staff members in charge of managing the service and those in charge of the dissemination of material or information, or the organisation of a meeting or event;
- o The Office for Official Publications of the European Union, in case where printed publications are disseminated by the Office on behalf of EEA.

No personal data is shared with third parties for direct marketing purposes.

3. Categories of data processed

EEA needs your personal data to get in touch with you in relation to the dissemination of information or products or invitation to an event or meeting. The data collected includes solely your contact information such as the name and type of your organisation; your name (title, first name and surname); your function; your postal and e-mail address; telephone and fax numbers and URL address; and the specific area of interest (environmental theme). You are free to give your data on a voluntary basis.

4. Modalities for the processing operation

Personal data is collected and further processed manually for the purpose of encoding into the SuperOffice database and for the purpose of notifying you of EEA outputs or inviting you to a meeting or event.

5. Safeguarding of data processed

The data collected in the SuperOffice database is not accessible by anyone outside the EEA. Inside the EEA, the data can be accessed by internal staff member using a User ID and a password.

6. Right of access and rectification

You have no direct access to the data stored. If you wish to modify or delete any of your personal data, you should address your request in writing to the Head of Communication programme at the following address katja.rosenbohm@eea.europa.eu or European Environment Agency, Mrs Katja Rosenbohm, Head of Communication Programme (COM), Kongens Nytorv 6, 1050 Copenhagen K, Denmark.

7. Legal basis

The legal bases for the processing operations on your personal data are the following:

- Regulation (EC) No 401/2009 of the European Parliament and of the Council on the European Environment Agency and on the European Environment Information and Observation Network;
- European Code of Good Administrative Behaviour as adopted by EEA Management Board decision of 22.6.2004;
- Regulation (EC) No 1367/2006 of the European Parliament and of the Council of 6 September 2006 on the application of the provisions of the Aarhus Convention on Access to Information, Public Participation in Decision-making and Access to Justice in Environmental Matters to Community institutions and bodies.

8. Legality of processing

Processing is necessary for the performance of tasks carried out in the public interest on the basis of the Regulation (EC) No 401/2009 on the EEA and Eionet (Article 5(a) of Regulation (EC) No 45/2001) and the data subject has unambiguously given his or her consent (Article 5(d) of Regulation (EC) No 45/2001)..

9. Data retention

Data collected is retained until updated/deleted by EEA staff members at the request of the data subject concerned or due to change of address or contact details or change of position/employment.

10. Right to appeal

You are entitled to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>; EDPS@edps.europa.eu) if you consider that your rights under Regulation (EC) No 45/2001 have been infringed as a result of the processing of your personal data by the EEA.

You may also contact the EEA's Data Protection Officer (DPO) in case of any difficulties or for any questions relating to the processing of your personal data at the following e-mail address: Data.ProtectionOfficer@eea.europa.eu